



# Co-ordinating Overview and Scrutiny Group

A meeting of the Co-ordinating Overview and Scrutiny Group will be held in the Council Chamber, Lodge Road, Daventry, NN11 4FP on Wednesday 21 July 2021 at 6.00 pm

## Agenda

1.	<b>Apologies</b> The Chair to note any apologies for absence.
2.	<b>Declarations of Interest</b> Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.
3.	<b>Minutes</b> (Pages 5 - 8) To confirm the Minutes of the meeting of the Co-ordinating Overview and Scrutiny Group held on 17 June 2021.
4.	<b>Chair's Announcements</b> To receive any communications from the Chair.
5.	<b>Work Programmes 2021/2022 for the three Scrutiny Committees: Corporate, People and Place</b> (Pages 9 - 20) To consider for approval the Work Programmes for the three Scrutiny Committees – Corporate, Place and People.
6.	<b>Urgent Business</b> The Chair to advise whether they have agreed to any items of urgent business being admitted to the agenda.

Catherine Whitehead  
Proper Officer  
13 July 2021

### **Co-ordinating Overview and Scrutiny Group Members:**

Councillor Dermot Bambridge

Councillor Jo Gilford

Councillor Sam Rumens

Councillor Karen Cooper

Councillor Rosie Herring

Councillor Danielle Stone

### **Information about this Agenda**

#### **Apologies for Absence**

Apologies for absence and the appointment of substitute Members should be notified to [democraticservices@westnorthants.gov.uk](mailto:democraticservices@westnorthants.gov.uk) prior to the start of the meeting.

#### **Declarations of Interest**

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item

#### **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare that fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

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**Queries Regarding this Agenda**

If you have any queries about this agenda please contact Tracy Tiff, Deputy Democratic Services Manager via the following:

Tel:

Email: [democraticservices@westnorthants.gov.uk](mailto:democraticservices@westnorthants.gov.uk)

Or by writing to:

West Northamptonshire Council  
One Angel Square  
Angel Street  
Northampton  
NN1 1ED

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**WEST NORTHAMPTONSHIRE COUNCIL**

**MINUTES OF CO-ORDINATING OVERVIEW AND SCRUTINY GROUP**

**Thursday 17 June 2021**

**COUNCILLORS PRESENT:** Councillor , Councillors Bambridge, Cooper, Gilford, Herring, Rumens and Stone

**CO-OPTED MEMBER:**  
**Witnesses**

**Officers**

**Members of the Public**

**Press**

**1. APPOINTMENT OF CHAIR**

The Deputy Democratic Services Manager invited the Coordinating Overview and Scrutiny Group to appoint a Chair for the inaugural meeting. Councillor J Gilford proposed, and Councillor Herring seconded that Councillor Bambridge be appointed Chair.

The Coordinating Scrutiny Group discussed the rotation of the Chair for future meetings and agreed the order of rotation with Councillor Bambridge as the first nominated Chair.

**RESOLVED: That Councillor Bambridge was appointed as Chair for the inaugural meeting and the Coordinating Scrutiny Group Group agreed on the rotation of the Chair in the following order:**

**Councillor Dermot Bambridge  
Councillor Jo Gilford  
Councillor Karen Cooper  
Councillor Rosie Herring  
Councillor Sam Rumens  
Councillor Danielle Stone**

**2. APOLOGIES**

There were none.

**3. DECLARATIONS OF INTEREST**

There were none.

**4. CHAIRMAN'S ANNOUNCEMENTS**

There were none.

## **5. ROLE OF THE OVERVIEW AND SCRUTINY COORDINATING GROUP**

The Chair introduced the report and read aloud the extract from section 7.2. of the West Northamptonshire Council constitution that defined the Role of the Overview and Scrutiny Coordinating Group as responsible for approving the work programmes prepared by the Overview and Scrutiny Committees, as well as policy review and budget development.

**RESOLVED: That the Overview and Scrutiny Coordinating Group noted the report.**

## **6. WEST NORTHAMPTONSHIRE COUNCIL SCRUTINY COMMITTEES REMITS**

At the Chair's invitation, the Democratic Services Assistant Manager presented the report and clarified that as detailed in section 2.1 of the report, the West Northamptonshire Council (WNC) constitution stipulated that the Council would have three Overview and Scrutiny Committees: Corporate, People and Place Scrutiny Committees. He highlighted the finalised remits in section 5.1 of the report which set out the parameters and areas for inclusion for the Corporate, People and Place Scrutiny Committees, which also cross-referenced the statutory functions of the Council. The Democratic Services Assistant Manager concluded his report and invited the Overview and Scrutiny Coordinating Group to ask questions and discuss the report.

The Coordinating Group discussed their role and how the Coordinating Group could be used as a sounding board for ideas and manage the work program and task and finish projects of the Committees, as well as maintaining regular communication between the Chairs and Vice Chairs of the Corporate, People and Place Scrutiny Committees with an email group. They also discussed how Overview and Scrutiny would manage the scrutiny of shared services and contracts across WNC and North Northamptonshire Council (NNC) as well as services delivered by the NHS. In the discussion it was suggested that the Committee read the terms of reference for the Northamptonshire Healthcare Foundation Trust (NHFT) which also cover some hospitals in Oxford so that they can understand the different legislation that affects the health service area before undertaking scrutiny.

The Monitoring Officer advised that the aim of the group was for the coordinating group to inform how work was carried out across the three Committees. She encouraged the Coordinating Group to determine the scope of their scrutiny and if a topic such as contracts would be a corporate issue or a service area issue and how this would inform their scrutiny work. The Monitoring Officer informed the Coordinating Group that they could invite portfolio holders and officers to present information or answer questions if they found it useful. She emphasised the role of the Overview and Scrutiny and their position to advise service areas and provide their expertise on matters before decisions took place in the wider Council.

The Coordinating Group deliberated the remits of the three Overview and Scrutiny Committees and felt that some topics would require a collaborative approach as it may cross-reference the remits of more than one Scrutiny groups. The Chair commended this approach and highlighted the need for scrutiny to be carried out flexibly and transparently and to be inclusive of everyone, involving the public and officers across the Council. Considering the discussion and emphasis on collaborative working, it was proposed that

the second recommendation be amended to read 'which Scrutiny Committee(s)' with the inclusion of '(s)' in case topics may include the involvement of more than one Scrutiny Committee.

The Coordinating Group agreed the amended recommendations.

**RESOLVED: It is recommended that the Overview and Scrutiny Co-ordinating Group:**

- a) Agrees the proposed remits for the Corporate, People and Place Scrutiny Committees set out at paragraph 5.1 of this report;**
- b) Agrees that the Co-ordinating Group may consider and recommend which Scrutiny Committee(s) is best-placed to deal with any cross-cutting matters that may arise.**

## **7. SCHEDULE OF MEETINGS FOR THE OVERVIEW AND SCRUTINY COORDINATING GROUP 2021-2022**

The Chair asked members to note the schedule of meetings for the Overview and Scrutiny Coordinating Group for 2021-2022.

**RESOLVED: That the Coordinating Group noted the schedule of meetings for 2021-2022.**

## **8. POTENTIAL WORK PROGRAMMING PROCESS FOR THE OVERVIEW AND SCRUTINY COMMITTEES**

At the Chair's invitation, the Deputy Democratic Services Manager presented the report and highlighted the options for consideration in the report. The first option outlined that all Scrutiny, other non-executive Councillors and Cabinet Members would partake in an interactive workshop event to determine the work programme for Overview and Scrutiny. The Deputy Democratic Services Manager explained that prior to the event a questionnaire would be devised that would include public participation and at the event this would be used to inform discussions and Cabinet Members could be invited to deliver a speech on their priorities for the year ahead. She explained that Executive Directors and Assistant Directors would also be invited so that they could be informed with potential areas for review, offer advice and inform Overview and Scrutiny of any reviews which would duplicate work already planned to take place in the service area. The workshop groups would have an hour to consider potential Scrutiny reviews and pre-decision scrutiny and the list of topics formulated at work programme as a result of the workshop event would then be passed onto the Chairs of the Corporate, People and Place Overview and Scrutiny Committees for shortlisting and brought back to the Coordinating Scrutiny Group to finalise and formally approve the work programme for 2021/2022. Alternatively, option 2 would include a similar format except there would be separate workshop events

specific to the Overview and Scrutiny committees Corporate, People and Place, or option 3 would be an informal discussion between each of the Scrutiny Committees.

The Chair felt that option 1 would be too busy and would not allow for focussed discussion, as all three committees would be discussed within an hour and he felt that although option 2 would be more time consuming it would be more beneficial having 3 smaller, more focussed work programme events. Members agreed that more time planning and reviewing what had been reviewed by the respective authorities before the move to Unitary would be advantageous. They also felt that public engagement and engagement with officers from across the Council was important as it would promote inclusivity which Overview and Scrutiny welcomed.

Members considered how the work programme would work in the inaugural year of the West Northamptonshire Council. The Monitoring Officer advised that the Overview and Scrutiny Committees would be allocated a work programme, which would consist of longer term and short term projects, task and finish groups and any arising matters throughout the year could be added onto the work programme to give Scrutiny flexibility to carry out work on any issues they felt needed addressing in the first year of the new authority.

Members agreed that option 2 was the most suitable approach to formulating the work programme for 2021/2022 and agreed the Scrutiny work programming process and timetable for 2021/2022. The Deputy Democratic Services Manager agreed to confirm the work programme process and timetable with Overview and Scrutiny members.

**RESOLVED: That the Committee considered the proposals contained the report as set out at paragraphs 3.3, 3.4 and 3.5 and agreed to option 2 as well as the Scrutiny work programming process and timetable for 2021/2022.**

The meeting concluded at 6.58 pm

1. FIELD\_TITLE
2. FIELD\_TITLE





**WEST NORTHAMPTONSHIRE COUNCIL**

**COORDINATING OVERVIEW AND SCRUTINY GROUP**

**21 JULY 2021**

<b>Report Title</b>	<b>Work Programmes 2021/2022 for the three Scrutiny Committees: Corporate, Place and People</b>
<b>Report Author</b>	<b>Tracy Tiff, Deputy Democratic Services Manager, <a href="mailto:tracy.tiff@westnorthants.gov.uk">tracy.tiff@westnorthants.gov.uk</a> 01604 837408</b>

<b>Contributors/Checkers/Approvers</b>		
<b>MO</b>	Catherine Whitehead	<b>8 July 2021</b>
<b>Deputy MO</b>	Geoff Wild	
<b>S151</b>	Martin Henry	

**List of Appendices**

- Appendix A – Draft Work Programme 2021/2022 – Corporate Scrutiny Committee (copy to follow)**  
**Appendix B - Draft Work Programme 2021/2022 – Place Scrutiny Committee**  
**Appendix C - Draft Work Programme 2021/2022 – People Scrutiny Committee (copy to follow)**

**1. Purpose of Report**

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- 1.1 The remit of the Coordinating Overview and Scrutiny Group (the Group) includes the responsibility for approving the Work Programmes for the three Scrutiny Committees – Corporate, Place and People.
- 1.2 The relevant Overview and Scrutiny Committee shall consider any matter referred to it by the Leader/Cabinet in accordance with those procedures and, having considered the matter, shall report to the Leader/Cabinet with comments and/or proposals. In the case of cross-cutting matters, the Co-ordinating Overview and Scrutiny Group may recommend a particular Overview and Scrutiny Committee considers such matters.

## **2. Executive Summary**

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- 2.1 Effective work programming establishes directed scrutiny of issues of local importance and ensures that Scrutiny adds value and makes a difference.
- 2.2 The Centre for Governance and Scrutiny (CfGS) states that an effective work programme is central to effective scrutiny. Therefore, a good Scrutiny Work Programme ensures that the Committees are focussing on priority issues, making best use of both time and resources. The designing of a Work Programme for Scrutiny can promote public participation, transparency and demonstrate good governance.
- 2.3 Work Programming is the planning stage. Potential topics for scrutiny are identified for the year. These will be investigated either at a Committee meeting or through time limited Task and Finish Groups. It is typical for a long list to be drawn up initially that is reduced to a short list before a final work programme is approved.
- 2.4 The three Scrutiny Committees have held their inaugural meetings, and each has proposed a short-term work programme for 2021/2022 for consideration by the Group. These are attached at Appendix A, Appendix B and Appendix C and should be considered by the Group and commented on and agreed or amended so that they can be further developed if required. Should any proposed reviews be felt to be cross-cutting issues, the Group will decide which Scrutiny Committees would be responsible for these reviews.

## **3. Recommendations**

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- 3.1 It is recommended that:
  - 3.1.1 The Coordinating Overview and Scrutiny Group considers, for approval, the three Scrutiny Committee Work Programmes for 2021/2022 as set out in Appendix A, Appendix B and Appendix C.
  - 3.1.2 The Coordinating Overview and Scrutiny Group considers any potential cross-cutting review themes as detailed on the three Scrutiny Committee Work Programme for 2021/2022 as set out in Appendix A, Appendix B and Appendix C; and recommends a particular Scrutiny Committee(s) to consider the issue.
- 3.2 ***Reason for Recommendations***
  - 3.2.1 One of Overview and Scrutiny's key roles is to undertake focussed work programming in order that it is ensured that Scrutiny contributes actively to the Council's objectives.
  - 3.2.2 Each of the three Scrutiny Committees should have a Work Programme for the year, every year. The Overview and Scrutiny Coordinating Group, at its meeting on 17 June 2021, agreed

that each Scrutiny Committee would compile a short-term Work Programme, for approval by the Overview and Scrutiny Coordinating Group.

- 3.2.3 The Scrutiny Committees each agreed to hold a Work Programming event to further develop the Work Programme for 2021/2022 and report back to a later meeting of the Coordinating Overview and Scrutiny Group of further suggested items for inclusion within the Scrutiny Work Programmes.

### **3.3 Work Programming Event**

- 3.3.1 The Overview and Scrutiny Coordinating Group, at its meeting on 17 June 2021 considered various options for potential work programming for Overview and Scrutiny.
- 3.3.2 The Overview and Scrutiny Coordinating Group agreed that each Scrutiny Committee should hold individual work programming events, rather than one single work programming event.
- 3.3.3 The Overview and Scrutiny Coordinating Group agreed that the Scrutiny Committees would develop short term Work Programmes for submission to the Overview and Scrutiny Coordinating Group for approval.
- 3.3.3 The Scrutiny Committees will each now consider, at a later meeting, how to run their work Programming events and will provide details to the Group.

## **4. Report Background**

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- 4.1 The Centre for Public Scrutiny and Governance advocates that scrutiny committees should agree a work programme at the start of each Municipal year; in order that issues can be scheduled for consideration and reports produced in a timely manner.
- 4.5.1 The Council's constitution states that the Overview and Scrutiny Committees will consult with other parts of the Council as appropriate, including the Cabinet, on the preparation of any work programme.
- 4.5.2 Each Scrutiny Committee – Corporate, Place and People has proposed a short-term work programme for 2021/22 for consideration of the Coordinating Overview and Scrutiny Group.

## **5 Issues and Choices**

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- 5.1 The Overview and Scrutiny Coordinating Group, at its meeting on 17 June 2021, agreed the Work Programming process for each Scrutiny Committee to follow, as detailed in section 4 of this report.
- 5.2 The Overview and Scrutiny Coordinating Scrutiny Group is responsible for approving the work programmes of the Scrutiny Committees.

## **6 Implications (including financial implications)**

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## **6.2 Resources and Financial**

**6.2.1** There are no immediate financial implications arising from the proposals.

## **6.3 Legal**

**6.3.1** Overview and Scrutiny operates within the provisions as set out in the Local Government Act 2000, the Health and Social Care Act 2001 and the Local Government and Public Involvement in Health Act 2007. It has had specific powers relating to health services since 2001 and the crime and disorder since 2006.

**6.3.2** As set out in Part 7, paragraph 7.1.3 of the constitution “The Overview and Scrutiny function will develop a work plan as well as supporting policy development, providing pre-decision scrutiny where appropriate, holding decision-makers to account and exercising the formal call-in of executive decisions to review any concerns about the making of the decision.”

**6.3.3** Part 7.2 of the Overview and Scrutiny procedure rules states:

1.2 the Overview and Scrutiny Committees will consult with other parts of the Council as appropriate, including the Cabinet, on the preparation of any work programme.

1.3 The Overview and Scrutiny Committees will take into account any views expressed following consultation under Rule 1.2 above in drawing up any work programme. They should take into account the resources, both Officer and financial, available to support its proposals.

## **6.4 Risk**

**6.4.1** To comply with the requirements of the Council’s Constitution, the work programmes of the three Scrutiny Committees must be formally approved by the Overview and Scrutiny Coordinating Scrutiny Group.

**6.4.2** Scrutiny is essential to good governance and enables the voice and concerns of residents and communities to be heard and provides challenge and accountability.

## **6.5 Consultation**

**6.5.1** Various options for work programming were considered by the Overview and Scrutiny Coordinating Group and each Scrutiny Committee was informed of the preferred option.

**6.5.2** The agreed work programming process includes the opportunity for non-Executives, Cabinet, the public and officers to be involved in the Work Programme process.

**6.5.3** At the inaugural meetings of each Scrutiny Committees, a short-term work programme was considered and drafted for consideration of the Overview and Scrutiny Coordinating Group. Each Scrutiny Committee has a lead Executive Director assigned to it and they provided information and assistance to inform the short-term work programme. The Executive Director consulted the relevant Assistant Directors on the proposed Scrutiny topics in terms of timings and the proposed focus of the reviews. All comments received have been included within the work programmes. When the short-term work programmes are approved, Cabinet Members will receive a copy. Cabinet Members will be further involved in the work programming process for Overview and Scrutiny by being invited to attend the work programming events and inform non-Executives of their priorities for the year. This could then inform any pre-decision scrutiny items and future scrutiny reviews.

**6.5.4** Each meeting of the Scrutiny Committees included the work programme as an agenda item, providing Members to comment on and input to the Committees work programme further.

## **6.6 Consideration by Overview and Scrutiny**

**6.6.1** The Scrutiny Committees developed short-term Work Programme 2021/2022 which have been submitted to the Overview and Scrutiny Coordinating Group for approval. (Appendix A, B and C refers.)

## **6.7 Climate Impact**

**6.7.1** There are no immediate climate impact implications arising from the proposals.

## **6.8 Community Impact**

**6.8.1** Scrutiny work will need to assess the implications of any recommendations made, including equalities and community cohesion implications.

## **7 Background Papers**

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Report to the Overview and Scrutiny Coordinating Group – 17 June 2021

Report to the Place Scrutiny Committee - 22 June 2021

Report to the Corporate Scrutiny Committee - 6 July 2021

Report to the People Scrutiny Committee - 20 July 2021

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## West Northamptonshire Council

### Place Overview and Scrutiny Work Programme 2021-2022

This work programme comprises a number of key issues and topics to inform the short-term work programme for 2021 -2022. Longer term reviews and topics are also listed which will be considered at the work programming event that the Place Overview and Scrutiny Committee will host in the autumn 2021.

### Short Term Work Programme 2021/2022

Topic	Proposed purpose	Date of Committee meeting	Cabinet Member and Executive Director	Proposed Task and Finish Group	Comments
North West Relief Road	To review the funding gap for the project; To monitor the current processes including quality and change	31 August 2021	Cabinet Member for Environment, Transport, Highways and Waste Executive Director for Place, Economy and Environment	No	
The Council's Tree Policy	To provide Scrutiny input into the Council's draft Tree Policy for West Northamptonshire	31 August 2021 – The Committee to consider whether to set up Scrutiny Inquiry day - "what Members/the public want from a tree policy"	Executive Director for Place, Economy and Environment Cabinet Member for Environment, Transport, Highways and Waste	No	The Committee to provide Scrutiny input into the Council's draft Tree Policy for West Northamptonshire.  The Committee may want to hold a Scrutiny Inquiry "what Members/the public want from a tree policy" and feed this information into the draft Tree Policy.
Work Programming Event	The Committee to confirm the date for its Work Programming event	31 August 2021	Executive Director for Place, Economy and Environment Leader (and Cabinet Member for Strategy) Cabinet Member for Economic Development, Town Centre	No	

			<p>Regeneration and Growth Cabinet Member for Housing, Culture and Leisure Cabinet Member for Environment, Transport, Highways and Waste Cabinet Member for Strategic Planning, Built Environment &amp; Rural Affairs</p>		
Town Centre Regeneration/Review	To review regeneration of the town centre, including culture	1 November 2021	<p>Executive Director for Place, Economy and Environment Cabinet Member for Housing, Culture and Leisure Cabinet Member for Economic Development, Town Centre Regeneration and Growth</p>	The Committee to consider setting up a Task and Finish Group to undertake a review of the town centre regeneration	The Task and Finish Group could scope its Review at its inaugural meeting and present its Terms of Reference (scope) to the meeting of the Place Overview and Scrutiny Committee on 21 December 2021 for approval
Broadband Contract	To monitor and review the broadband contract	1 November 2021	<p>Executive Director for Place, Economy and Environment Cabinet Member for Strategic Planning, Built Environment &amp; Rural Affairs</p>		
Northampton Town Plan (planning and growth)	To review the Northampton Town Plan and how this fits with the Northampton Transport and Highways Strategy. The review to include congestion and	1 November 2021	<p>Executive Director for Place, Economy and Environment Cabinet Member for Environment, Transport, Highways and Waste</p>	The Committee to consider setting up a Task and Finish Group to undertake a review of congestion, including parking and incorporating	The Task and Finish Group could scope its Review at its inaugural meeting and present its Terms of Reference (scope) to the meeting of the Place



	parking with Northampton Town Centre			consideration of air quality and options for sustainable transport / active travel	Overview and Scrutiny Committee on 21 December 2021 for approval
Fly tipping	To provide scrutiny input into the draft fly-tipping policy that will aim to harmonise cleansing standards across WNC & boost enforcement action	21 December 2021	Executive Director for Place, Economy and Environment Cabinet Member for Environment, Transport, Highways and Waste	The Committee to receive the draft fly-tipping policy for scrutiny input.	The Committee could consider the reporting mechanisms, clearance and enforcement when providing input
Farthinghoe Bypass	To receive an update on the Farthinghoe Bypass for Scrutiny input.	21 December 2021	Executive Director for Place, Economy and Environment Cabinet Member for Environment, Transport, Highways and Waste		

#### Potential Longer-Term Work Programme topics 2021/2022

Topic	Proposed purpose	Date of Committee meeting	Cabinet Member and Executive Director	Proposed Task and Finish Group	Comments
Highways Contract	To have an overview, within the constraints of the contract.	Date to be confirmed <b>before</b> December 2021	Executive Director for Place, Economy and Environment Cabinet Member for Environment, Transport, Highways and Waste	To be confirmed.	A workshop is being organised within the service area regarding the contract; potentially the Committee could be invited to attend the workshop.
Waste Disposal Contract	To investigate how waste is dealt with, including the harmonisation of green waste.	To be confirmed	Executive Director for Place, Economy and Environment Cabinet Member for Environment, Transport, Highways and Waste	To be confirmed	This review could concentrate on a number of issues; and Scrutiny could concentrate on one specifically: Garden waste charging Dry Recyclable treatment options Residual waste

Bus Strategy	To provide scrutiny input into the Bus Strategy	To be confirmed	Leader of the Council Cabinet Member for Economic Development, Town Centre Regeneration and Growth Executive Director for Place, Economy and Environment	To be confirmed	
Assets Strategy	To provide scrutiny input into the Assets Strategy	To be confirmed	Leader of the Council – Cabinet Member for Strategic Planning, Built Environment & Rural Affairs Executive Director for Place, Economy and Environment	To be confirmed	
Economic Strategy	The Committee to consider the Council's Economic Strategy	To be confirmed	Leader of the Council Cabinet Member for Economic Development, Town Centre Regeneration and Growth Executive Director for Place, Economy and Environment	To be confirmed	
The Council's Carbon Programme	The Committee to review the Council's Carbon Programme	To be confirmed	Executive Director for Place, Economy and Environment Cabinet Member for Environment, Transport, Highways and Waste	To be confirmed	It is Important that the Carbon programme does not conflict with air quality – low emissions approach favoured.  The Committee may want to consider an 'internal' carbon review and separately an 'external' review The internal review would concentrate on buildings, fleet, WNC-own

					energy, procurement and (probably) ICT.
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**Potential regular items for inclusion on the Work Programme 2021/2022**

<b>Topic</b>	<b>Proposed purpose</b>	<b>Date of Committee meeting</b>	<b>Cabinet Member and Executive Director</b>	<b>Proposed Task and Finish Group</b>	<b>Comments</b>
Crime and Disorder Scrutiny	The Committee to receive a performance report from the Chair of the Community Safety Partnership (CSP).	21 December 2021	Chair of the Community Safety Partnership and Cabinet Member for Community Safety & Engagement, and Regulatory Services Executive Director for Place, Economy and Environment		To receive a report from the Chair of the CSP each year.
Performance Monitoring Report	The Committee to consider the Performance Monitoring Report to inform Performance Management Scrutiny	31 August 2021 26 October 2021 21 December 2021	Executive Director for Place, Economy and Environment	No	
Performance Management Scrutiny	The Committee to undertake Performance Management Scrutiny	26 October 2021 21 December 2021 22 February 2022	Executive Director for Place, Economy and Environment and relevant Cabinet Members dependent upon the key performance indicator to be reviewed	No	
Flood Risk Management	The Committee to undertake scrutiny of the Flood Risk Management Strategy	26 October 2021	Executive Director for Place, Economy and Environment		To include information how West Northamptonshire Council works with Homes England

			Cabinet Member for Environment, Transport, Highways and Waste		
Overview and Scrutiny Annual Report 2021/2022	The Committee to consider its Annual Report 2021/2022 for submission to full Council for information	22 February 2022	The Chair of the Place Overview and Scrutiny	No	

### Potential cross-cutting themes for the Scrutiny Committees

Topic	Proposed purpose	Committees to be involved in this review	Cabinet Member and Executive Director	Proposed Task and Finish Group	Comments
Skills Strategy	To provide a scrutiny coordinating role, working with universities, schools (and parents), colleges and businesses	To be confirmed by the Overview and Scrutiny Coordinating Group	To be confirmed	To be confirmed	
Apprenticeships	To review apprenticeships within the organisation, including the Apprenticeship Levy, and levels of apprenticeships, for example: technical and graduate.	To be confirmed by the Overview and Scrutiny Coordinating Group	To be confirmed	To be confirmed	
Home to School Transport	To review home to school transport	To be confirmed by the Overview and Scrutiny Coordinating Group	To be confirmed	To be confirmed	To include information regarding new housing developments to enable safe walking routes Schools admissions policy Home to school transport
Emergency Planning for Events	To consider emergency planning processes and procedures for events	To be confirmed by the Overview and Scrutiny Coordinating Group	Director for Corporate Services	To be confirmed	